



NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

3 February 2004

MEMORANDUM FOR NATIONAL BOARD

FROM: HQ CAP/DO

SUBJECT: ES Recurring Task Tracking Requirements Removed

1. Based on recommendations from the Membership Information Management System (MIMS) committee and the National Board, NHQ has removed the requirement for emergency services personnel to accomplish recurring task completion [Mission Essential Task List (METL) and Annual Recurrency Tasks (ART)] from the proposed CAPR 60-3 being presented to the National Board for ratification in March. This should relieve a significant burden on the membership. In addition, we have removed the expiration dates from the affected tasks in MIMS so that personnel qualifications will not expire unnecessarily.

2. Please feel free to contact my Chief of Operations Support, John Desmarais, at (334) 953-4228 or idesmarais@cap.gov if you have any questions in reference to this policy.

A handwritten signature in black ink, reading "John A. Salvador".

JOHN A. SALVADOR
Director of Operations

cc:
HQ CAP/EX/XP/GC/IT/EXI
CAP Operations Committee
HQ CAP-USAF/CC/CV/XO/IG
CAP-USAF LR/CCs
State Directors